

MARKET LAVINGTON PARISH COUNCIL

Parish Clerk & RFO: Tanya West Tel: 07770 679697 or Email: clerk@marketlavingtonparishcouncil.gov.uk
VAT Registration Number: 296 9715 35 / Website: www.marketlavingtonparishcouncil.gov.uk

11th March 2026

To Councillors:

Fred Davis (Vice-Chair); Di Fraser; Peter Joly; Ian Macqueen; Suzanne Morrison; Duncan Poole; Chloe Stevens (Chair); Laura Turner-Scott.

You are hereby summoned to attend a **Meeting** of the **Full Council** of Market Lavington Parish Council to be held at the **Old School, Church Street**, Market Lavington on **Tuesday 17th March 2026 at 7.15pm** for the purpose of transacting the business detailed below.



Tanya West
Parish Clerk & RFO



AGENDA

Meeting of the Full Council

7.15pm

Please note that this Parish Council meeting may be recorded in accordance with the Openness of Local Government Bodies Regulations 2014. If you wish to record the meeting, please inform the Chair or Clerk in advance so that any necessary arrangements can be made. The Parish Clerk will also record the meeting for administrative purposes; this recording will be deleted once the draft minutes are approved in accordance with Standing Orders.

It is reminded that Market Lavington Parish Council has signed up to the NALC Civility & Respect Pledge under which the Council has agreed to treat councillors, clerks, employees, members of the public, and representatives of partner organisations and volunteers with civility and respect in their roles.

Item for Discussion

25/26-255 Parish Councillor Vacancies

- To receive an update on the current vacancies and provide clarification regarding the process for co-option.
- To pass a **resolution** that in accordance with Standing Order 3d in view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that **the press and public be temporarily excluded**, and they are instructed to withdraw.
- To consider applications and undertake co-option voting for the current vacancies.
- To pass a **resolution** that the meeting is **reverted to open session** and that the confidential session is no longer required.
- Those councillors co-opted are required to sign the Declaration of Acceptance of Office.

25/26-256 Attendance and Apologies for Absence

- To receive any apologies for absence and consider reasons for non-attendance.
- To receive update on councillor attendance to meetings and apologies process.

25/26-257 Declarations of Interest and Dispensations to Participate

- To receive declarations of interest in respect of matters contained in this agenda.
- To receive any dispensation requests received.

Members are reminded of their obligation to declare any interests they may have in any issues arising at the meeting which might conflict with the business of the council and how these interests impact on their involvement with discussions and voting.

25/26-258 Adjournment for Public Participation (maximum of 5 minutes)

Opportunity for councillors to hear questions or comments sent in by the public on agenda matters, or for public participation.

<p>25/26-259 Minutes of Council Meetings Meeting of the Full Council held on the 17th February 2026 - To approve and sign the minutes as a correct record of the meeting.</p>
<p>25/26-260 Monthly Reports</p> <ul style="list-style-type: none"> a) Wiltshire Councillor Report (Cllr Dominic Muns). b) Youth Council (Written report from Group Leader). To include update on meeting held on Thursday 26th February 2026, update on the Terms of Reference document, update and any associated decisions regarding the picnic bench and any conditions/permissions regarding its location or installation. c) Rights of Way Working Group (Written report from Group Leader). To include update on works undertaken since the last meeting, plans for future works and any ongoing investigations. To make any associated decisions on these works. d) Community Hall Trust (written report by Cllr Poole). To include update on meeting held on 9th March 2026. e) Friends of Canada Woods & Community Park Community Group (written report from Group Chair). To receive updates and make any associated decisions on: <ul style="list-style-type: none"> i. Regeneration of original MLAV2 footpath through Community Park, including habitat hedging and planting of new hedgerow (previously agreed by Full Council). ii. Village 'Blossom Day' event to be held at Canada Woods/Community Park on Saturday 25th April 2026. iii. Distribution of recently felled timber for firewood. f) Any other reports.
<p>25/26-261 Market Lavington Neighbourhood Plan 2</p> <ul style="list-style-type: none"> a) Steering Group Meetings 03/02/2026 and 03/03/2026 – To note the draft minutes and ask any questions arising from them, receive any updates, and consider any matters as necessary. b) Site Assessment Consultation – To receive update on the consultation and responses from the various site owners as agreed to be contacted at the last meeting. Also, on contact made and received from any developers in relation to the same. c) To consider any MLNP2 related payments since the last meeting and any further information regarding budget requirements for the remainder of the current financial year and beyond.
<p>25/26-262 Governance & Management Advisory Group</p> <ul style="list-style-type: none"> a) To receive the notes of the GAMAG meeting held on 11th March 2026 and to consider recommendations relating to the adoption of the Model Publication Scheme and Assertion 10 data protection requirements and website accessibility review. <p>To also include:</p> <ul style="list-style-type: none"> b) Training – any councillor or staff training booked or undertaken since the last meeting. c) Community Governance Review – To receive details on next steps in the Review process and Wiltshire Council meeting to be held on 26th March 2026. d) Tree Policy – To ratify revised letter to be issued to residents regarding issues with trees on Parish Council owned or land, also ratify associated updates to Parish Council Tree Policy. e) Annual Parish Meeting 2026 – To determine date and consider proposed preparations. f) JLC Meeting – To receive the minutes of this recent meeting.
<p>25/26-263 Finance</p> <ul style="list-style-type: none"> a) To receive and consider financial reports – receipts and payments details for February 2026 (including any card payments, direct debits, and payments made in-between meetings), bank reconciliation and budget position for the financial year-to-date. b) To approve payment of 'card / online Payments' for March 2026 – <i>(schedule of payments and copies of accompanying invoices to be provided to councillors before the meeting)</i>. c) To receive an update on the proposed end of year figures and consider if any budget carry forward may be required. d) Ear Marked Reserves (EMR) – To review the updated report of current EMR and make any associated decisions. e) Community Grant Applications – To consider for approval any applications received since the last meeting (including update from residents of The Muddle regarding their community garden; South Western Ambulance Charity to equip volunteer Community First Responders (CFRs)).
<p>25/26-264 Parish Council Land To receive updates (if available) on, discuss, and make decisions on the following items:</p> <ul style="list-style-type: none"> a) Access gates and footpaths from properties on to Parish Council land. b) MLAV2 - Landslip and associated rectification works.

- c) Recording of trees on Parish Council land and consideration of independent tree surveys and associated correspondence.
- d) Clearing of waste on amenity land adjacent the Community Hall.
- e) Consideration of mowing and maintenance contracts for areas of amenity land.
- f) Graffiti vandalism at Broadwell play area.

25/26-265 Current and Future Projects

To receive updates on, discuss, and make any associated decisions on the following:

- a) To review current list of possible future projects and to receive updates on any preparation works undertaken since the last meeting, including:
 - i. Remembrance Day community knitting project.
 - ii. Highway improvements/traffic management proposals in the parish including road safety meeting with the village schools and any updates from Motion (Transport and Infrastructure Consultants).
 - iii. Meeting with School Headteachers – Review report from this meeting and consider proposals.
 - iv. New defibrillator at Kings Road – Joint funding with residents and Easterton PC.
 - v. Village map – progress update.
 - vi. Annual Best Kept Village Competition – consideration of feedback regarding entry for 2026 and beyond.
 - vii. Community Car Park – update on progress in obtaining quotations for pathway improvement works, also lighting improvements.
- b) To review and consider any sources of external funding for any of these projects and other Parish Council activities.

25/26-266 Highways and any other maintenance matters

To receive updates (if available) on, discuss, and make decisions on the following items:

- a) Footpath MLAV10 (Spin Hill to Drove Lane) – Issues previously raised and alternative options for preventing access by motorbikes whilst maintaining equality access. Consideration of proposals for new gate following site meeting.
- b) Memorial benches at Elisha Field and elsewhere.
- c) Parish Steward - Scheduled visits during 2026.
- d) Community Clean Up Days – To receive update on correspondence received from Spin Hill residents generated following the distribution of the Community Clean Up day to be held at Spin Hill on 21st March 2026.
- e) Tasks undertaken by the Handyman and Groundwork Contractors since the last meeting and opportunity to raise any new matters for action.
- f) Northbrook – To receive update on additional pruning works to the large willow tree on the unregistered amenity land.
- g) Grit bin for Francis Road – Suggested locations and submissions.
- h) Wiltshire Council LHFIG meeting held on 12th March 2026.
- i) Kings Road – consideration of submission to LHIFIG for traffic calming measures.
- j) To receive any other updates.

25/26-267 Correspondence Received

To note action taken by the Clerk and to consider if further action is required in relation to the following matters:

- a) Minutes of the Town & Parish Clerks and Wiltshire Council Meeting held on 27th February 2026.
- b) Wiltshire Council Briefing Note no. 26-02 on the Revamp Your Tank project.
- c) WALC Environment Network meeting on 26th March 2026 at 12 noon.
- d) North Operational Flood Working Group meeting on 18th March 2026 at 10am.
- e) Wiltshire Flood Wardens Lunch & Learn Sessions – report from last meeting and notification of next meeting on 19th March 2026 at 12.30pm.
- f) WALC newsletter February 2026.
- g) Wiltshire Bobby Van Trust newsletter and information update.

To receive updates on the following previously raised matters:

- h) Local resident – queries regarding play equipment and surfaces at Hamilton Drive play area.
- i) Wiltshire Council Electric Vehicle Infrastructure meeting on 5th March 2026.

Any other correspondence received before the meeting, but after the agenda has gone to print will be included in an appendix and discussed/noted at the meeting.

25/26-268 Planning applications, decisions, and any other planning issues

- a) To consider the following planning applications:

<ul style="list-style-type: none"> i. Reference: PL/2026/00961 (Householder planning permission) Address: 4 Saxon Close, Market Lavington, Devizes, SN10 4EF Proposal: Removal of existing conservatory and construction of new single storey extension with internal alterations. Applicant: Mr & Mrs Hunter. ii. Reference: PL/2026/01167 (Prior approval Part 3 Class Q: Agricultural buildings to dwellinghouses). Address: Building at Weathertop, Parham Lane, Market Lavington, Devizes, SN10 4QA Proposal: Prior Approval Part 3 Class Q: Change of use of agricultural building to form one dwelling. Applicant: Phillippa Strickland. <p>b) To note receipt of other planning applications received which have not been considered at a Planning Committee meeting but via email:</p> <ul style="list-style-type: none"> i. None. <p>c) To receive and consider planning applications / appeal notifications received after the issue of the agenda (<i>where the response time falls outside of the meeting schedule and an extension cannot be obtained</i>).</p> <p>d) To note recent planning application decisions made by Wiltshire Council:</p> <ul style="list-style-type: none"> i. Reference: PL/2025/09579 (Prior approval Part 3 Class Q: Agricultural buildings to dwellinghouses) Address: Sandhyrst Stables, Drove Lane, Market Lavington, Devizes, SN10 4NT Proposal: Alteration of existing Redwood Creosote posted Paddock which measures 55m x 20m to a Sand School. Fix low level Creosote kick board to the existing paddock posts, add equestrian grade rubber chips to complement the existing surface. Increase existing mixed hedge by 20m. Change of use from agricultural to equestrian use. Applicant: Mrs Morag Fricker. Decision: Approve with Conditions. <p>e) To note or receive any updates on any other planning matters including enforcement:</p> <ul style="list-style-type: none"> i. Wiltshire Council Eastern Area Planning Committee Meetings. ii. Enforcement Appeal APP/3940/C/24/3358240 – 29 Spin Hill – Update. iii. Enforcement – unauthorised access onto A360 south of Black Dog crossroads. iv. Enforcement – Tree reduction at the Muddle. v. Enforcement – Tree felling at The Ham. vi. Wiltshire Local Plan 2020-2038 Review examination. vii. Wiltshire Council 2026 Planning Town and Parish Council Forum on 10th March 2026.
<p>25/26-269 Items for next agenda Opportunity for Councillors to identify any matter to be included on the agenda for the next Parish Council meeting.</p>
<p>25/26-270 Adjournment for Public Participation (maximum of 5 minutes) Opportunity for councillors to hear questions or comments sent in by the public on non-agenda matters, or for public participation.</p>
<p>25/26-271 Date and Time of Next Meeting The next meeting of the Full Council is scheduled to be held on Tuesday 21st April 2026 at 7.15pm at the Old School.</p>